



ICT Code of Conduct for Pupils at the UET Pathfinder Academy

Pupils using the ICT facilities at any base of the UET Pathfinder Academy must agree to the following and their agreement must be endorsed by their parents:

General Conduct With ICT

I will:

- Handle all computer equipment carefully.
- Not connect any hardware to school equipment, without the permission of the member of staff in charge of the individual machine.
- Not access other people's files unless permission has been given.
- Only use the school's computers for schoolwork unless permission has been granted otherwise.
- Report any misuse of computers they see to a member of staff.
- Not to carry out any action on school ICT facilities that infringes copyright law.
- Follow the school's code of conduct for using the Internet.

Code of Conduct for Using the Internet

At UET Pathfinder Academy, we expect:

- All students to be responsible for their own behaviour on the Internet, just as they are anywhere else in school. This includes the materials they choose to access, and language they use.
- Students using the World Wide Web should not deliberately seek out offensive or inappropriate materials.
- If any student encounters any such material accidentally, he/she should report it immediately to a teacher.
- Students are expected not to use any rude or inappropriate language in their email communications and only to contact only people whom the teacher has approved.
- Students must ask permission before accessing the Internet and have a clear idea why they are using it.
- **No program files or music files may be downloaded to the computer from the Internet.**
- Students using the school network should not send offensive e-mails to anyone.
- No personal information such as phone numbers and addresses should be given out and no arrangements to meet someone should be made unless this is part of an approved school project for which parents / guardians have approved participation.
- No student should use the school's ICT facilities to purchase any goods or services on-line or carry out any other kind of financial transaction.
- Students consistently choosing not to comply will be warned and may be denied access to Internet resources.

Pupil: _____

Parent: _____

Date: _____